

Minutes of the Marshall County Personnel Board
Public Hearing for Modifications to the Leave Without Pay Policy
Monday, April 8, 2024

A meeting of the Marshall County Personnel Board was held on Tuesday, April 8, 2024, at 5:30 p.m. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. The purpose of the meeting was to hold a public hearing to discuss proposed amendments to Section 11.9 – Leave Without Pay policy in the Marshall County Personnel Handbook.

The following Board members were present:

David Watts, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member
Charles Whisenant, Board Member

Also present was Personnel Administrator Christy Kelley.

Chairman Watts announced that the purpose of the public hearing being held by the Marshall County Personnel Board was to discuss proposed policy changes regarding Section 11.9 Leave Without Pay – Section 11.9.2.1 – Guidelines for General Leave Without Pay in the Marshall County Personnel Handbook.

A copy of the proposed change is attached.

Chairman Watts called the public hearing to order at 5:30 p.m. He asked if there was anyone present who wished to speak concerning the proposed change to the Leave Without Pay Policy. Personnel Administrator Christy Pierce explained that the Leave Without Pay policy had been clarified by the Personnel Board back in 2013, and that this was simply putting the procedure in the handbook. There were no other comments or questions concerning the policy change.

Chairman David Watts closed the public hearing.



Tim White, Secretary

Date

5-13-24

Marshall County Personnel Board
Meeting Date: April 8, 2024

Promotions, Demotions & Transfers

Effective 04/06/2024: JAIL – LaRena Davis was promoted from a Sr. Corrections Officer to Corrections Sergeant.

Effective 03/25/2024: COMMISSION – Norma Parker was promoted from Account Clerk II to Accountant.


Effective 03/25/2024: PERSONNEL – Terri Brown was promoted from an Appraiser Trainee PP to Personnel Assistant.

Effective 04/01/2024: COMMISSION – Debra Millwood was promoted from Account Clerk I to Account Clerk II.

Effective 04/08/2024: DISTRICT 3 – Thomas Robertson was promoted from Equipment Operator I to Equipment Operator II.

XI. ADJOURNMENT

Chairman Watts asked for a motion to adjourn the Personnel Board meeting. A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.



Secretary Tim White
Marshall County Personnel Board
Meeting Date: April 8th, 2024

5-13-24

Date

VII. OLD BUSINESS

1. **Personnel** – Chairman Watts asked for a motion to approve the revised Leave Without Pay Policy concerning use of available leave. A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

VIII. NEW BUSINESS –

1. **Personnel** – Chairman Watts asked for a motion to go into Executive Session to conduct Personnel Board Attorney interviews. A motion was made by Board Member Michael Clay, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no “nay” votes being cast.
2. **Personnel** - Chairman Watts asked for a motion to come out of Executive Session. A motion was made by Board Member Michael Clay, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no “nay” votes being cast.
3. **Personnel** – Chairman Watts asked for a motion to table hiring a new Personnel Board Attorney. A motion was made by Vice Chairman Penni Windsor to table the item, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.

IX. Legal Update – VACANT

X. Staff Report – Personnel Administrator – Christy Pierce

Personnel Update for April 5, 2024
April 11th, 2024 – Board Meeting

New Hires

Name	Position	Hire Date	Step Hired At
Nicholas Piatt	Custodian	03/11/2024	102-1
Justin Ray Cash	Equipment Oper Tech	03/18/2024	104-1
Serenity T. Edwards	Dispatcher	03/25/2024	105-1
Rickie Green	Corrections Officer	03/25/2024	106-1
Christopher Hampton	Corrections Officer	03/25/2024	106.1
Teddy Headrick	Deputy	03/25/2024	108-1
Ulys Puritt	Deputy	03/25/2024	108-1
Gavin Reese	Deputy	03/25/2024	108-1
William I. Watson	Corrections Officer	03/25/2024	106-1

Terminations

Name	Position	Termination Date
Thomas Brown	Corrections Sergeant	03/08/2024
Andrea Waldrop	Corrections Officer	03/12/2024
Ulys Pruitt	Deputy	03/26/2024
Rickie Green	Corrections Officer	03/28/2024
Terry Buchanan	Equipment Operator II (Retired)	03/28/2024
Janice Payne	Personnel Specialist (Retired)	03/31/2024

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, April 8th, 2024

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, April 8th, 2024, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: David Watts, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member
Charles Whisenant (attended by phone)

Board member(s) absent:

Also, present was Personnel Administrator Christy Pierce.

I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman Watts asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Vice Chairman Penni Windsor offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board Member Michael Clay led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Watts asked for a motion to approve the agenda. A motion was made by Secretary Tim White, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Watts asked for a motion to approve the minutes of the Regular Board meeting held on Monday March 11th, 2024. A motion was made by Board Member Michael Clay, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments.

There were None.